You must submit the following:

1) Application form DS-11, available online or at the event. Do not sign until the application is submitted.
2) Proof of U.S. citizenship (original or certified copies only)
   a. Certified U.S. birth certificate stating parent(s) names, OR
   b. Certificate of naturalization, OR
   c. Certificate of citizenship
3) Photocopy of U.S. citizenship document
4) Proof of identity:
   a. Current North Carolina driver’s license, OR
   b. Valid, undamaged U.S. passport book or passport card with recognizable photo (can be expired), OR
   c. Out-of-state driver’s license AND a student ID, employee ID, or social security card.
5) Photocopy of identification document (front and back)
6) Passport photo (can be taken in advance or at the event)
7) Application payment in the form of a personal check or money order only, made out to U.S. Department of State. (No cash, credit cards, or temporary/starter checks accepted).

Application fee: $110
For expedited service (within 3 weeks): $60 extra

To obtain forms, or for questions about application materials or payment, please visit the State Department’s website: www.travel.state.gov.