You must submit the following:

1) **Application form DS-11**, available online or at the event. Do not sign until the application is submitted.
2) **Proof of U.S. citizenship** (original or certified copies only)
   a. Certified U.S. birth certificate stating parent(s) names, OR
   b. Certificate of naturalization, OR
   c. Certificate of citizenship
3) **Photocopy of U.S. citizenship document**
4) **Proof of identity**:
   a. Current North Carolina driver’s license, OR
   b. Valid, undamaged U.S. passport book or passport card with recognizable photo (can be expired), OR
   c. Out-of-state driver’s license AND a student ID, employee ID, or social security card.
5) **Photocopy of identification document** (front and back)
6) **Passport photo** (can be taken in advance or at the event)
7) **Application payment in the form of a personal check or money order only**, made out to U.S. Department of State. (No cash, credit cards, or temporary/starter checks accepted).

   Application fee: $135
   For expedited service (within 3 weeks): $60 extra

To obtain forms, or for questions about application materials or payment, please visit the State Department’s website: [www.travel.state.gov](http://www.travel.state.gov).