You must submit the following:

1. **Form DS-64**, available online, to report a lost or stolen passport.
2. **Application form DS-11** to apply for a new passport, available online or at the event (do not sign until application is submitted).
3. **Proof of U.S. citizenship** (original or certified copies only)
   a. Previous passport, OR
   b. Certified birth certificate listing parent(s) name(s), OR
   c. Naturalization certificate, OR
   d. Certificate of citizenship
4. **Photocopy of citizenship documentation.**
5. **Proof of identity:**
   a. Current North Carolina driver’s license, OR
   b. Valid, undamaged U.S. passport book or passport card with recognizable photo (can be expired), OR
   c. Out-of-state driver’s license AND a student ID, employee ID, or social security card.
6. **Passport photo** (can be taken in advance or at the event)
7. **Application payment in the form of a personal check or money order only**, made out to U.S. Department of State. (No cash, credit cards, or temporary/starter checks accepted).
   - Application fee: $135
   - For expedited service (within 3 weeks): $60 extra

To obtain forms, or for questions about application materials or payment, please visit the State Department’s website: [www.travel.state.gov](http://www.travel.state.gov).